

# 3. SUBMISSION PROCESS

## TIPS & TRICKS

- Retain an original copy of all records, submitted records will not be returned
- Take alginate impressions to create study models for your own records
- Materials included in the submission box will not be available to view on doctor site (i.e. x-rays or photos)
- X-rays are optional, but photos of film x-rays may be uploaded
- iTero™ digital impressions will be accepted starting Fall 2011

## INVISALIGN SUBMISSION BOX CHECKLIST

The following records are required for Invisalign treatment submission.

- Upper and lower PVS impressions
- Prescription Form
- Photos, if not uploaded online
- X-rays or photos of film X-rays (optional)

### PROCEDURE – STEP 1: ADD A NEW PATIENT

1 Select "Add a New Patient"



2 Enter Patient Data

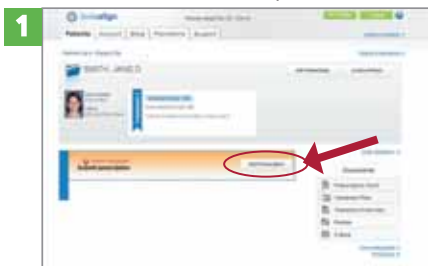


3 Upload Patient Portrait (optional)



### PROCEDURE – STEP 2: START A PRESCRIPTION

1 Select "Start Prescription"



2 Upload Photos (X-rays are optional)

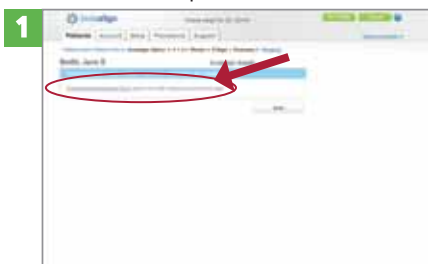


3 Review Summary and Submit

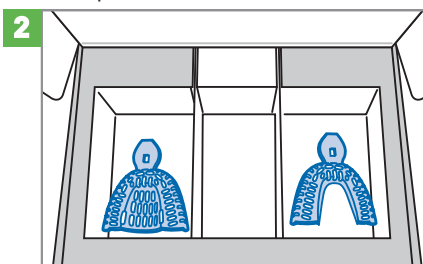


### PROCEDURE – STEP 3: PREPARE BOX FOR SHIPMENT

1 Print Prescription Form



2 Prepare Records/Box



Insert all records into submission box with prescription form.

3 Ship Via UPS



For pick-up, call UPS at (800) 742-5877

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